

**Mahatma Gandhi Vidyamandir's**  
**Mahilaratna Pushpatai Hiray Arts, Science and Commerce Mahila Mahavidyalaya,**  
**Malegaon camp**

**Examination Department**

Date: 10/02/2022

**Instructions regarding internal marks entry system,**  
**Marks entry support system & Query about additional seat no. entry of students.**

**A) Internal Marks Entry System Instructions:**

1. Forceful Additional Entry Not Permitted.
  2. After last date of Marks Entry Appointment of Examiners and Batch Creation are not possible.
  3. College Authorities are requested to Verify Hall-Ticket Data of All Candidates.
- More Information visit - <https://intmarks.unipune.ac.in/>

**B) Internal Marks Entry Support**

For Technical Queries Mail SPPU from your Registered PUN - to- Mail Address on.  
[intmarks@pun.unipune.ac.in](mailto:intmarks@pun.unipune.ac.in)

Send mail in following format:

1. Puncode
2. Course
3. Subject name
4. Subject code
5. Batch no.
6. Teacher UID (HOD/Internal/External)
7. Prn/seat no
8. Error screenshot with description.

**For Query Regarding Additional Seat No. Entry of Students.**

If College have entered additional seat number entries in online Internal marks system, and these entries not display for fill marks entry in online system. Please mail SPPU on [intmarks@pun.unipune.ac.in](mailto:intmarks@pun.unipune.ac.in) with following details.

- Puncode
- PRN Number
- Seat Number
- Subject Code



  
**C.E.O.**

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